

Minutes of the Annual Meeting of Montgomery Town Council held on Thursday 23rd May 2019 at 7.15 pm in Montgomery Town Hall, Broad Street, Montgomery.

Present: Cllr L Weaver (Town Mayor) Cllr H Andrew (Deputy Town Mayor)
Councillors: M Mills, D Jones, Cerys Thomas, J Kibble, C Weston, D Jaunzens

MINUTE 1 – ELECTION OF CHAIRMAN/TOWN MAYOR

Nomination for Mayor 2019/2020 Cllr Haydn Andrew

RESOLVED that Councillor Haydn Andrew be appointed as Mayor for 2019/2020 at the April meeting.

MINUTE 2 – ELECTION OF DEPUTY CHAIRMAN/DEPUTY MAYOR

Nominations had been received and agreed at April's meeting for Cllr J Kibble to be Deputy Mayor for 2019/2020

MINUTE 3 – APOLOGIES

Cllr W Beaven - Holiday

Cllr O Lewis – absent

MINUTE 4 – DECLARATIONS OF INTEREST

Cllr D Jaunzens – Planning - 19/0670/LBC next door neighbour

MINUTE 5 – MAYORS ANNOUNCEMENTS

Cllr Andrew advised he had been physically and verbally abused by a local resident regarding the removal of shrubs, this had been authorised by Powys County Council.

MINUTE 6 – APPOINTMENT OF COMMITTEES

- Town Hall Committee – Cllr's M Mills, C Thomas, L Weaver H Andrew W Beaven
- Tourism Committee – Cllr's L Weaver, H Andrew, J Kibble, C Weston
- Staffing Committee – Cllr's L Weaver, C Thomas, D Jaunzens
- Appeals Committee – Cllr's H Andrew, C Weston, D Jones

MINUTE 7 – REPRESENTATIVES TO OTHER BODIES

- Welfare Committee – Cllr's L Weaver, D Jones, H Andrew, J Kibble
- Medical Practice Committee - Cllr J Kibble
- Montgomery Institute Committee – Cllr D Jaunzens
- School Governor – Cllr J Kibble
- MCBPT – Cllr D Jones
- Cluster Group – Cllr's J Kibble, D Jaunzens
- Destination Montgomery – Cllr M Mills as Council Representative.
- MCBPT – Cllr's M Mills, W Beaven
- Plastic Free – Cllr's M Mills & W Beaven

<p>MINUTE 8 – MINUTES OF THE LAST MEETING</p> <p>Resolved to approve the minutes of the last meeting on 25th April 2019 following consideration of amendments received from Cllr Weston marked in red which were signed by the Chairman.</p> <p>MINUTE 9 – MATTERS ARISING</p> <ol style="list-style-type: none"> 1. A reply had been received from PCC regarding the damage to the Town Hall following the installation and subsequent removal of the pole for the electronic bus timetable. A letter will be sent to PCC accepting their offer of repair reminding them that the contractor will need to use lime mortar a copy will be sent to Deborah Lewis. 2. Welcome to Montgomery will be shown in Welsh on the website 3. Minute 248 - Crowd funding has been advertised on Facebook and Just Giving for Welcome to Montgomery signs as you enter town. Agenda for July. <p>MINUTE 10 – MAYOR MAKING</p> <ul style="list-style-type: none"> • Appointments • Sergeants at Mace – Propose Cllr W Beaven – Seconded Cllr C Thomas • Town Crier – Propose Cllr J Kibble – Seconded Cllr D Jaunzens • Vote of Thanks to Town Clerk, Staff and Community News Team – Propose Cllr L Weaver, - Seconded Cllr D Jones <p>MINUTE 11 – PLANNING APPLICATIONS</p> <p>Cllr Jaunzens left the meeting 19/0670/LBC - Demolition of stone wall and re build following construction work behind, incorporating a wrought iron gate at Church Bank House, Church Bank.</p> <p>Any refurbishment should be carried out to the appropriate standard. Waiting for conservation report given the sensitivity.</p> <p>Cllr Jaunzens returned to the meeting</p> <p>MINUTE 12 – REPORT FROM COUNTY COUNCIILLOR</p> <ul style="list-style-type: none"> • Cllr Hayes congratulated Cllr Andrew becoming Mayor and was sorry to hear of the abuse. • No response as yet regarding Brown Signs. • Cllr Hayes had heard favorable comments about VMRC • It has been confirmed that the Abermule Recycling site will go ahead. • Parking in Kerry Gate is difficult but does not justify intimidation, any incidents should be logged with Police. • School parking is difficult at any time but even more difficult with work taking place at a nearby property. • Fly Tipping in New Road had been removed. • Re-registration is required if your name is on Housing Allocation or Social Housing list assistance is available from Powys County Council, it is also available electronically. 	<p>TC</p> <p>TC</p>
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<ul style="list-style-type: none"> • Cllr Kibble asked for support to re-establish Planning Liaison meetings, Cllr Hayes advised the reason they had been stopped was mainly due to lack of personnel. 	
<p>MINUTE 13 – HIGHWAYS</p>	
<ul style="list-style-type: none"> • Water Leak - Another water leak on Pool Road has occurred causing mayhem with lack of communication and diversions the road was closed for two days. This leak appears to be ongoing. This has been reported to Severn Trent on a number of occasions. A letter will be sent requesting an estimated time schedule and which sections will be repaired. Business in town has once again suffered. 	TC
<ul style="list-style-type: none"> • Parking – Following a consultation taken some months ago parking had not been deemed a problem. Enforcement would be a problem. There is more parking at the recycling site following the removal of a number of bins. Cllr Mills advised that Destination Montgomery were considering a scheme to lay netting by Whitegate Pool and also considering removing the children’s play area to another site and using that area as a car park. Cllr Thomas advised that funding would be a low priority for this type of scheme. Cllr Jones felt the pavement on the left-hand side of Arthur Street should be removed, cars would still be allowed to park but it would give easier access for buses. Other Councillors were not in agreement with this idea. 	
<ul style="list-style-type: none"> • Dog Bags – Cllr Kibble had suggested providing bags to encourage people to pick up after their dogs. It was agreed Town Clerk would obtain costs for bags and dispensers. 	TC
<ul style="list-style-type: none"> • Thursday Market – Town Clerk will provide a letter regarding parking on market day in during June, Cllr Mills will then deliver to residents in Broad Street. 	
<p>MINUTE 14 – TOWN HALL</p>	
<ul style="list-style-type: none"> • Plaster Board is now on the ceiling and acoustic panels will done shortly. • Pavement is due to be completed shortly. • Cllr Mills and Phil Humphreys need to speak to fire officer regarding glass doors, at present they open inwards, it is possible that a vestibule may have to be built to allow the doors to open outwards, Councillors asked if the vestibule could be ‘see through’. • Looking at the figures so far it may be possible for the upper floor to be painted and window coverings purchased. Majority of Councillors in favour. • An e mail had been received from The Dragon Hotel requesting payment for a member of their staff who had cleaned parts of the Town Hall. It was agreed to offer an ex-gratia payment without prejudice suggesting in future they should contact the council prior to an event and advise • Councillors agreed that the Town Hall toilets should remain locked until further notice. • After discussion regarding the lease, Councillors requested the Town Clerk to engage a new Solicitor with a view to drawing up a more suitable lease. Present Solicitor will be informed that their services were no longer required. • Cllr Thomas had provided a copy to the Town Clerk of a lease she had e mailed to members of the MCBPT. Cllr Thomas had requested that this be sent to all Councillors to enable them to make notes of any additions or alterations. • Cllr Mills advised he wished to discuss market rent ad hire fees at the next Town Hall meeting. 	

MINUTE 15 – TOURISM

- Cllr Kibble advised that she had received positive comments regarding the Delage visit.
- Bookings are going very well for Walkers are Welcome event in October.
- Civic Society had received a contribution for providing a guided walk for those taking part on the Delage visit. Cllr Kibble had agreed this with Dr Welton.

MINUTE 16 – DESTINATION MONTGOMERY

- No updates

MINUTE 17 – POLICIES

- At least one Policy will be reviewed each month
- Social Media Policy had been sent to Councillors; Cllr Weston would like to review this for June meeting.
- Publication Scheme needs to go on webpage.

MINUTE 18 – PLAQUE FROM BARDS OF WALES PROJECT

- Agenda for Tourism to discuss – comments for June Meeting.

MINUTE 19 – ONE VOICE WALES

- Montgomery did not wish to put forward any motions for OVW annual meeting.
 - Cllr’s Jauzens and Lewis should complete training on Code of Conduct
 - Cllr’s Weaver and Weston wish to undertake Understanding Law training.
- Cllr Kibble advised that both Kerry and Llandyssil had Councillors who would also like to undergo training, it was suggested that it may be possible to have bespoke training if there were sufficient applicants.

MINUTE 20 - INSURANCE 2019-2020

In 2017 a five- year quote was agreed. Councillors agreed at present they did not wish to add anything to the policy.

MINUTE 21 – FINANCE

BACS	Salary	760.64
	SLCC – Training	108.00
	Gaskells – Waste	78.09
	Stannah – Stairlift	181.94
	E-on – Toilets	131.31
	G Smith – Exp	146.48
	HMRC – Tax & NI	71.52
	Bowen Consultants – Town Hall	1,440.00
	Davies Roberts & Bowen – Town Hall	18,425.58
Not included Aug 18	McMillan Masonry	9000.00
Cheques 300032	R C Emberton – Repair Window	260.00
	Ditto – Back	205.00

300033	Newtown TCC – travel contribution	20.25
Direct Debit	BT -Phone	95.16
	Positive Energy – Electric Town Hall	149.51
	Destination Montgomery	
BACS	S Gilder	744.70
	HMRC - NI	7.53
	G17 – additional e mail storage	60.00
	Dr C Weston	249.40

RESOLVED to accept the above invoices for payment.

- **Resolve to adopt allowances and expenses Independent Remuneration Panel for Wales.**
Notifications had been received from individual Councillors advising they did not wish to accept the allowance.
- Resolved to approve payment of Mayor Allowance 2019/2020

MINUTE 22 – CORPORATE GOVERNANCE

- **Standing Orders** – RESOLVED to adopt Standing Orders in their present form 2019/2020
- **Financial Regulations** – RESOLVED to adopt Financial Regulations as renewed (2016) for 2019/2020
- **Risk Assessment** – RESOLVED to accept the Financial Risk assessment
- **Code of Conduct** – RESOLVED to adopt Code of Conduct 2019/2020
- **Asset Register** – This will be reviewed following the completion of Town Hall refurbishment

MINUTE 23 – CORRESPONDENCE

Correspondence was noted

MINUTE 24 – REPORTS FROM EXTERNAL BODIES

Invite Mr. Cusack, G17 to June meeting to speak regarding digital archiving and Data Backups, emergency handover procedure for website.
Website team had met and discussed, Town Crier history of role, page for Mayor and history of role, page regarding use of Welsh Language and where lessons are available.

MINUTE 25 - COMMUNICATION FROM THIS MEETING

Toilets must remain closed UFN, Market re-launch 4th July book both floors 08.00 – 17.00
29th June 2019 re-launch of Town Hall book bar 19.00 – 12.00

MINUTE 26 – ITEMS FOR NEXT AGENDA

Precept Meeting – December – Cllr Weston
Updates of Bards of Wales Plaque.
Policies – ongoing
Apologies Cllr Waever.